



Cornell University Graduate School

143 Caldwell Hall
Ithaca, NY 14853-2602

Date _____

GENERAL PETITION Form A2

INSTRUCTIONS

- Use this form to request exceptions to the Code of Legislation not otherwise covered by existing Graduate School forms.
- To make sure you understand the legislation in question, check with the Graduate School Student Services staff, Room 143 Caldwell Hall, or see the Code online at www.gradschool.cornell.edu/code. When requesting exceptions to regulations, you must submit convincing evidence that the exception is needed and warranted.
- Obtain the signatures and recommendation of each member of your Special Committee and your Field's Director of Graduate Studies. File the original copy with **Graduate School Student Services, Room 143 Caldwell Hall**.
- When an action has been taken on the petition, a copy will be returned to the Field's Director of Graduate Studies to be distributed to the chairperson and the petitioner.
- All information on this form, excluding signatures, should be printed or typed. If you have questions, please contact the Graduate Student Services Office at (607) 255-5820.
- If you are dissatisfied with the outcome of your petition request, you may appeal the decision to the General Committee of the Graduate School by contacting the Graduate School Dean's Office at 255-7374.

BIOGRAPHICAL INFORMATION

Cornell ID number	NetID	E-mail address	
Last name	First name	Middle initial	Gender
Academic program (Field)	Degree program		

PETITION

Please note the exception to the Code of Legislation you are requesting:

EXPLANATION

Please briefly describe why you are requesting an exception to the Code of Legislation. Attach additional sheets if necessary.

COMMITTEE SIGNATURES AND RECOMMENDATIONS

	Approve	Disapprove	No Opinion
Special Committee Chair name <i>(required)</i>	NetID	signature	
Special Committee member name	NetID	Signature	
Special Committee member name	NetID	Signature	
Special Committee member name	NetID	Signature	
Director of Graduate Studies name <i>(required)</i>	NetID	Signature	
GFA or Administrative Mgr. name <i>(required)</i>	NetID	Signature	

Graduate School use only:

Petition approved MGF processed on _____ Copy sent to instructor Copy sent to department

Petition denied. Reason: _____

Processed by: _____